

Fidelity

Campus Recruitment – 2017 Batch

Website	www.fidelityrecruitment.com
Interview Date, Time & Venue	Will be informed through mail
Title:	Investment Fund Analyst – Multi Asset
Department:	Investment Fund Analysts Team
Location:	Gurgaon, India
Reports To:	Senior Manager – Investment Fund Analysts – Multi Asset

About Fidelity International

Fidelity International offers world class investment solutions and retirement expertise. As a privately owned, independent company, investment is our only business. We are driven by the needs of our clients, not by shareholders. Our vision is to deliver innovative client solutions for a better future.

Our people are passionate, engaged, smart and curious, and we give them the independence and the confidence to make a difference. While we take pride in the excellence of our investment solutions and client service, we know we can always do better. We are honest, respectful and make tough calls, challenging the status quo to achieve better outcomes through innovation. Above all else, we always put our clients first.

Find out more about what we do, our history, and how you could be a part of our future at www.fidelityrecruitment.com/about-us

Department Description

The Investment Fund Analyst team is part of Global Business Operations and works with the Investment Directing (equity, fixed income and multi asset) and Investment Specialist teams based in London and Hong Kong. The team members generate investment communication material on Fidelity funds i.e. fund performance commentaries, market updates, fund presentations and address ad hoc queries on funds, so as to help in asset gathering and asset retention. They also support Investment Directors, who in turn, represent the Portfolio Managers in London and Hong Kong in client meetings. The role is integral to the successful functioning of each product franchise.

Purpose of your role

The individual would be part of the Multi Asset Investment Fund Analyst group and responsible for providing written content on markets and Fidelity's Multi Asset funds for client reports, meeting documents etc. The person is also required to generate/update fund presentations as well as address fund or market-related queries from customers. The Investment Fund Analyst would be responsible for generation and maintenance of baseline material on Multi Asset funds and supporting the production of other communication material.

Key Responsibilities :

- Produce market reviews and investment outlook pieces on various asset classes
- Generate written analysis on Multi Asset funds – portfolio performance, strategy, trading activity – for monthly, quarterly or semi annual/annual reports
- Develop fund presentations
- Ensure all standard content on Fidelity Multi Asset products is produced on time and to appropriate quality
- Address ad hoc queries on funds and markets
- Provide support to the Multi Asset teams based in London and Hong Kong
- Present data in understandable format for sales and marketing teams

Experience and Qualifications Required

- ❑ **Master's in Business Administration or equivalent desirable** (preferable graduation in Economics, Commerce, Finance or Business Management). CFA qualification would be advantageous
- ❑ Understanding of security analysis / investment related role. Prior experience would be an added advantage
- ❑ Strong writing skills and ability to deliver quality material to specifications and to deadline
- ❑ Advanced excel skills and knowledge of developing excel macros will be advantageous
- ❑ Familiarity with databases like DataStream, Bloomberg
- ❑ Focussed on providing high level of customer service. Strong communication skills and ability to build strong working relationships with stakeholders based in global locations
- ❑ Proactive, willing to use initiative in keep abreast of developments in global economies
- ❑ Strong team player, enthusiastic, dedicated and self-motivated
- ❑ Excellent problem solving skills

How to Apply?

1. Eligible and Interested students can email their updated CV to Ms. Smita Gupta email is sgupta13@amity.edu
2. Subject line of mail should be “**Applying for Fidelity MBA 2017 Passout Batch**”
3. Last date to apply is 11th Aug 2017 by 11:00 pm. Late applications will be automatically deleted.

Best of Luck

Prof. Dr. Ajay Rana

Advisor & Director